

Supplementary Agenda No.1

**ANNUAL MEETING
OF THE COUNCIL**



Thursday, 11th May, 2017

7.00 pm

**Council Chamber
Thanet District Council
Margate**

**www.thanet.gov.uk
01843 577000**



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Date: 8 May 2017
Ask For: James Clapson
Direct Dial: (01843) 577200
Email: james.clapson@thanet.gov.uk



You are hereby summoned to attend the meeting of the Thanet District Council to be held in the Council Chamber, Council Offices, Cecil Street, Margate, Kent on Thursday, 11 May 2017 at 7.00 pm for the purpose of transacting the business mentioned below.

Timothy Howes

Director of Corporate Governance

To: The Members of Thanet District Council

FIRE ALARM PROCEDURES: If the fire alarm is activated, please vacate the offices via the stairs either through the security door to the left of the Chairman or opposite the lifts in the foyer. Please do not use the lifts. Please assemble in Hawley Square on the green. Officers will assist you and advise when it is deemed safe to return to the Chamber.

SUPPLEMENTARY AGENDA NO.1

Item
No

9. **CONSTITUTION OF COMMITTEES, POLITICAL BALANCE, APPOINTMENTS TO COMMITTEES, PANELS AND BOARDS** (Pages 3 - 12)

**CHANGES TO COMMITTEES, PANELS AND BOARDS –
2017/18**

Annual Council – 11 May 2017

Report Author	Committee Services Manager
Portfolio Holder	Councillor Derek Crow-Brown
Status	For Decision
Classification:	Unrestricted
Key Decision	No

Executive Summary:

This report replaces the report published in the original agenda pack in order to reflect the resignation of Cllr Jeffrey Elenor.

The report allows Council to agree on number and size of the Committees, Panels and Boards for the forthcoming municipal year and then subsequently the proportionality of the Council. The report then goes on address the allocation of seats on those bodies to political Groups. Finally the report also then allows the Council to elect Chairman and Vice Chairmen to Committees for the 2017/18 municipal year.

Summary of Recommendation(s):

- 3.3 To confirm the number of committees for the Council year 2017/18 and the number of members serving on each committee.
- 4.13 That Council agrees option 1 to achieve proportionality, together with the tables shown in paragraphs 4.8, 4.10 and 4.12.
- 5.9 To note the corresponding group nominations to Committees, Panels and Boards for the remainder of 2017/18 as per paragraph 4.13 of this report (The names of those Councillors so nominated will be presented at the meeting)
- 6.7 That Council makes the following Appointments of Chairmen and Vice-Chairmen of Committees, Panels and Boards for 2017/18:
 - a) Chairman and Vice Chairman of the Planning Committee
 - b) Chairman and Vice Chairman of the Licensing Board
 - c) Chairman and Vice Chairman of the Overview and Scrutiny Panel
 - d) Chairman and Vice Chairman of the Governance and Audit Committee
 - e) Chairman of the Joint Transportation Board
 - f) That Dr Jonathan Sexton and Mrs Janet Bacon (subject to them being re-appointed as Independent Members) be appointed as Chairman and Vice Chairman respectively of the Standards Committee and the Constitutional Review Working Party.

CORPORATE IMPLICATIONS

Financial and Value for Money	There are no direct financial implications from this report. However members allowances included in the annual budget are based on the existing structure and any increase in size or number of committees would
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	require approval of the resulting increase in the budget.								
Legal	The composition and allocation of membership of committees has been based on the relevant legislative requirements.								
Corporate	There are no direct Corporate Implications								
Equalities Act 2010 & Public Sector Equality Duty	<p>Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.</p> <table border="1" style="width: 100%;"> <tr> <td colspan="2">Please indicate which aim is relevant to the report.</td> </tr> <tr> <td>Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,</td> <td style="text-align: center;">x</td> </tr> <tr> <td>Advance equality of opportunity between people who share a protected characteristic and people who do not share it</td> <td style="text-align: center;">x</td> </tr> <tr> <td>Foster good relations between people who share a protected characteristic and people who do not share it.</td> <td style="text-align: center;">x</td> </tr> </table>	Please indicate which aim is relevant to the report.		Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,	x	Advance equality of opportunity between people who share a protected characteristic and people who do not share it	x	Foster good relations between people who share a protected characteristic and people who do not share it.	x
Please indicate which aim is relevant to the report.									
Eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act,	x								
Advance equality of opportunity between people who share a protected characteristic and people who do not share it	x								
Foster good relations between people who share a protected characteristic and people who do not share it.	x								

CORPORATE PRIORITIES (tick those relevant)✓	
A clean and welcoming Environment	
Promoting inward investment and job creation	
Supporting neighbourhoods	

CORPORATE VALUES (tick those relevant)✓	
Delivering value for money	
Supporting the Workforce	
Promoting open communications	✓

1.0 Introduction

- 1.1 This report seeks agreement of the number and sizes of Committees, Panels and Boards for the forthcoming Municipal Year after the resignation of Councillor Jeffrey Elenor. It then goes on to address the issue of political proportionality and the allocation of seats on those bodies to political Groups.

2.0 Political Balance

- 2.1 Councillor Jeffrey Elenor has resigned from his position as a TDC Councillor. The current and new political balance of the Council is shown in the table below:

Political Group	Prior to changes	After changes
UKIP	29	29
Conservative	19	19
Labour	5	5
Independent	2	2
Independent Non-Group	1	<u>0</u>

2.2 As Councillor Elenor was an Independent Councillor who was not part of a group he was not included in any of the calculations regarding political proportionality that appeared in the previous report and therefore his resignation will not have an effect on those calculations.

3.0 Number, Size and Terms of Reference of Committees

3.1 It is for Council to decide the number and sizes of committees.

Committee	Number of Members
Planning Committee	15
Licensing Board	15
Overview and Scrutiny Panel	15
Governance and Audit Committee	15
General Purposes Committee	11
Boundary and Electoral Arrangements Working Party	9
Constitutional Review Working Party	7 (+2 independent)
Joint Transportation Board*	8 (+1 parish)
Standards Committee**	14 (+ 4 independent, + 3 parish)

*NOTE Under section 15 (5) of Part III and Schedule 1 of the Local Government Housing Act 1989 proportionality applies to this body but not towards the total number of seats.

** With the introduction of Localism Act 2011, the Standards Committee has now become a politically balanced committee. However, under section 15 (5) of Part III and Schedule 1 of the Local Government Housing Act 1989 proportionality applies to this body but not towards the total number of seats. Council agreed in July 2012 that four independent members would be appointed to the committee (under 27(4) (a) and (b) of the Localism Act 2011), one of whom would act as Chairman. That practice has continued for every Municipal Year since then.

3.2 Though the Constitutional Review Working Party is bound by proportionality in respect of elected Members, Council agreed in May 2008 that two independent members would be appointed to the Committee. That practice has continued for every Municipal Year since then.

3.3 Recommendation

To confirm the number of committees for the Council year 2017/18 and the number of members serving on each committee.

4.0 Political Proportionality

4.1 The Local Government and Housing Act 1989 requires the Council to allocate seats on committees to political Groups in accordance with the size of each group on the Council as a whole and in accordance with the following principles which should be observed as far as is reasonably practicable:

- a) That not all seats on the same committee are allocated to the same political group;

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- b) That the majority of the seats on a committee are allocated to a particular political group if the number of persons belonging to that group is a majority of the Council's membership;
 - c) That, subject to a) and b) above, the number of seats on committees allocated to each political group bears the same proportion of the total of all the seats on committees;
 - d) That, subject to a), b) and c) above, the number of seats on a committee allocated to each political group bears the same proportion to the number of all seats on that committee.
- 4.2 For the purposes of political balance a Group is required to have at least two members and to have been formally constituted as a political group before the meeting.
- 4.3 As a result of the resignation of Cllr Elenor the Council should be given the opportunity to look again at proportionality. As Cllr Elenor was not part of a political group he was not included in any of the previous calculations of political balance and as such his resignation will not change the option previously presented to Members. However if Members wished to propose an alternative they can do under option 2, however compliance with the proportionality rules would need to be verified by officers, prior to it being adopted.

4.4 Option 1

- 4.4.1 That the status quo be continued, as displayed in the table below.

Committees	Total	UKIP Group	Conservative Group	Labour Group	Independent Group
Planning Committee	15	8	5	1	1
Licensing Board	15	8	6	1	0
Overview and Scrutiny Panel	15	8	5	1	1
Gov. and Audit	15	8	5	1	1
General Purposes	11	6	4	1	0
B&EA Working Party	9	5	3	1	0
Constitutional Review Working Party	7	4	2	1	0
Totals	87	47	30	7	3

- 4.5 The overall political balance calculation for the proposal shown above is available at Annex 1.

4.6 Option 2

- 4.6.1 That another solution that achieves proportionality is agreed. Note that if an alternative proposal is developed during the meeting, compliance with the proportionality rules would need to be verified by officers.
- 4.7 Both Section 15 (5) of Part III and Schedule 1 of the Local Government Housing Act 1989 mean that proportionality applies to the Standards Committee, but the Standards Committee does not count towards the total number of seats when dealing with overall political proportionality, hence why they are presented here.
- 4.8 However the Council is asked to waive the political proportionality of Standards Committee to allow for both independent Members and Parish Council's to sit on the Committee.

	Total	UKIP	Conservative Group	Labour Group	Independent Members	Parish/Town Council
Standards Committee	14	4	2	1	4**	3
Standards Assessment Sub-Committee	3	*	*	0	At least 1	*
Standards Hearing Sub-Committee	3	*	*	0	At least 1	*

NOTE*; the remaining two members would be either Thanet District Council Members from those groups that are entitled to seats on the Standards Committee, Town/Parish Council members or further independent members, on a case by case basis. In the case of complaint against a Town or Parish Councillor at least one of the panel would be a Town or Parish Council representative.

** Currently there are only two Independent Members in post.

- 4.9 The rest of the proportionality calculations shown below at tables five and six must also be agreed.
- 4.10 The Joint Transportation Board consists of eight Councillors from Thanet District Council and the eight Councillors from Kent County Council that represent County wards within Thanet. In addition, although proportionality applies to the Joint Transportation Board, the Council has also agreed that there be one Parish representative serving on the Board. Under section 15 (5) of Part III and schedule 1 of the Local Government Housing Act 1989 proportionality applies to the eight seats appointed by Thanet District Council on the Joint Transportation Board but these seats do not count towards the total number of seats by which overall proportionality is calculated. The allocation of Thanet District Council seats on the Joint Transportation Board for the 2017/18 Municipal Year is shown in the table below.

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	TDC Members	UKIP	Conservative	Labour	Indep. Group	Parish/Town Council
Joint Transportation Board	8	5	3	0	0	1

4.11 The Council is also a member of the East Kent Services Committee; therefore it is necessary to appoint Councillors to the committee.

4.12 Council agreed in February 2015 to the proposal that two executive Councillors and two substitute Executive Councillors should serve on the East-Kent Services Committee, as shown in table below.

	Total (from Thanet)	UKIP	Conservative	Labour	Indep. Group
East Kent Joint Arrangements Committee	2 plus two substitutes	2 Executive members and 2 Substitute Executive members	0	0	0

4.13 Recommendation

That Council agrees option 1 to achieve proportionality, together with the tables shown in paragraphs 4.8, 4.10 and 4.12.

5.0 Nominations of Members to serve on Committees

5.1 Members are reminded that Section 16 of the Local Government and Housing Act 1989 states that where the Council has determined the allocation to different groups of the seats to which the Act applies, it shall be the duty of the authority to give effect to a Group's wishes about who is to be appointed to the seats that they have been allocated.

5.2 Group nominations to Committees, Panels and Boards and will be circulated to Members separately at the meeting.

5.3 The independent membership of committees is as follows:

5.4 Standards Committee: On 12 May Annual Council appointed Dr. Jonathan Sexton and Mrs Janet Bacon as independent members to the Standards Committee up to this Annual Council meeting. It is expected that they will be reappointed at this Annual Council meeting. The other two seats for independent members on the committee currently remain vacant.

5.5 Standards Assessment Sub-Committee: independent member(s) will be drawn from the independent members of the Standards Committee.

5.6 Standards Hearing Sub-Committee: independent member(s) will be drawn from the independent members of the Standards Committee.

5.7 The Constitutional Review Working Party; independent member(s) will be drawn from the independent members of the Standards Committee.

5.8 Town/Parish Councils are entitled to have three representatives on the Standards Committee and one representative on the Joint Transportation Board. The Town/Parish nominations to Committees are made by the Thanet Association of Parish Councils and are made in November each year.

5.9 Recommendation

To note the corresponding group nominations to Committees, Panels and Boards for the remainder of 2017/18 as per paragraph 4.13 of this report (The names of those Councillors so nominated will be presented at the meeting)

6.0 Appointment of Chairmen and Vice-Chairmen of Committees, Panels and Boards 2017/18

6.1 The constitution of the Council states that:

- a) The Chairmen and Vice-Chairmen of Committees shall be appointed by Council at its Annual Meeting with the exception of General Purposes Committee, which elects its own Chairman;
- b) All Sub-Committees, Advisory Groups and Working Parties shall elect their Chairmen and Vice-Chairmen at their first meeting after the Annual Council Meeting.

6.2 By convention, in Thanet the majority Group is entitled to the first choice of the chairmanship and vice- chairmanship of Committees, Panels and Boards. Any nominations received will be presented at the meeting.

6.3 Council agreed on 12 July 2012 that the Chairman and Vice-Chairman of the Standards Committee are to be independent members and to date the Council has made and confirmed appointment to these offices at the Annual Meeting from the Independent Members of the Standards Committee.

6.4 Under the Council's Joint Transportation Board agreement with Kent County Council, for 2017/18 a Member of Thanet District Council will chair the JTB and a Kent County Councillor will act as vice-chairman. These roles are alternated annually.

6.5 The Council's constitution states that the Chairman and Vice-Chairman of any Overview and Scrutiny Panel shall not both be from the same political Group. In addition if there is more than one Scrutiny Panel then they cannot all be chaired by the same political Group.

6.6 The Council decided during 2008 that one of the two independent members of the Standards Committee would act as Chairman of the Constitutional Review Working Party and another independent member would act as vice-chairman. It has maintained that practice every Municipal Year since then.

6.7 Recommendation

That Council makes the following Appointments of Chairmen and Vice-Chairmen of Committees, Panels and Boards for 2017/18:

- a) Chairman and Vice Chairman of the Planning Committee
- b) Chairman and Vice Chairman of the Licensing Board
- c) Chairman and Vice Chairman of the Overview and Scrutiny Panel

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- d) Chairman and Vice Chairman of the Governance and Audit Committee
- e) Chairman of the Joint Transportation Board
- f) That Dr Jonathan Sexton and Mrs Janet Bacon (subject to them being re-appointed as Independent Members) be appointed as Chairman and Vice Chairman respectively of the Standards Committee and the Constitutional Review Working Party.

Contact Officer:	Nick Hughes, Committee Services Manager
Reporting to:	Tim Howes, Director of Corporate Governance

Annex List

Annex 1	Proportionality calculations for main committees covered by Local Government & Housing Act 1989 Option 1
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Background Papers

Title	Details of where to access copy
<i>None</i>	

Corporate Consultation

Finance	Ken Trotter - Interim Head of Financial Services
Legal	Tim Howes - Director of Corporate Governance and Monitoring Officer

	Members	UKIP	Conservative	Labour	Independent Group	Non-Groups
Overall Council	55	29	19	5	2	0
Groups only	55	29	19	5	2	0
	Members	UKIP	Conservative	Labour	Independent Group	Non-Groups
Planning Committee	15	8	5	1	1	
	100.00%	53.33%	33.33%	6.67%	6.67%	
Licensing Board	15	8	6	1	0	
	100.00%	53.33%	40.00%	6.67%	0.00%	
Overview and Scrutiny Committee	15	8	5	1	1	
	100.00%	53.33%	33.33%	6.67%	6.67%	
Governance & Audit	15	8	5	1	1	
	100.00%	53.33%	33.33%	6.67%	6.67%	
General Purposes	11	6	4	1	0	
	100.00%	54.55%	36.36%	9.09%	0.00%	
BEAWP	9	5	3	1	0	
	100.00%	55.56%	33.33%	11.11%	0.00%	
CRWP	7	4	2	1	0	
	100.00%	57.14%	28.57%	14.29%	0.00%	
Totals allocated	87	47	30	7	3	
	100.00%	54.02%	34.48%	8.05%	3.45%	
Totals entitlement	87	45.87	30.05	7.91	3.16	
Difference from entitlement no.		1.13	-0.05	-0.91	-0.16	
Difference from entitlement %		1.2957	-0.0627	-1.0449	-0.1881	

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